



Chemistry Graduate Student Association Suggestion Form

July 30, 2018

Please check the category or categories of your submission:

- Suggestion/Idea
- Concern/Complaint
- Chemistry Department and/or Hand Lab
- National Chemistry Week (NCW)
- Lester Andrews Graduate Research Symposium (LAGRS)
- Fundraisers
- Other:

CGSA Use Only. Do not write in this box.

Date Received: ___ / ___ / _____

Officer received: _____

Officer handled: _____

This section is
OPTIONAL

Name (please print clearly): _____

I want my name to remain included with my submission. I understand that this submission will be shared with whomever is appropriate, which may include, but is not limited to, members of the faculty, staff, and/or administration, and that these people will see my name.

Signature: _____ Date: _____ NetID: _____

Suggestion:

Attach any extra pages to the back.

READ THE FOLLOWING CAREFULLY. Failure to read this document in its entirety may result in the loss of your anonymity:

- **Writing your name or identifying information on this document in any fashion will result in the loss of your anonymity.**
- If you include your name or NetID, a CGSA officer will reach out to you to verify that it was you who turned in this form.
- Please handwrite neatly or attach typed pages. Handwritten submissions on this form, when submitted without a name or identifying information, will be typed before being shared outside of the CGSA officer team to avoid handwriting recognition. Exceptions will be made in the case of:
 - Title IX and Sexual Misconduct
 - The Mississippi State Chemistry Graduate Student Association officer team is comprised of Mandatory Reporters. If you use this form to report (1) sexual misconduct involving any member of the university community, or (2) any other sexual misconduct on campus or in connection with any MSU program or activity, the officer team **MUST** inform the Office of Compliance and Integrity of the allegation, including turning over submission forms, handwritten or otherwise.
 - Other Crime
 - For confidential help, you may instead call:
 - The MSU Safeline (662-325-3333)
 - Student Counseling Services (662-325-2091)
 - Longest Student Health Center (662-325-2431)
 - MSU Employee Assistance Program (1-866-219-1232)
 - For more information, check out the Office of Compliance and Integrity's webpage on Title IX and sexual misconduct at <https://www.oci.msstate.edu/focus-areas/title-ix-sexual-misconduct/>
 - Aside from the above described situations, any crime reported using this submission form will be reported to the Mississippi State University Police Department.
 - If requested, that includes turning over submission forms as evidence, handwritten or otherwise.